

**Potomac River Basin  
Drinking Water Source Protection Partnership**

**Partnership Meeting Notes**

August 25, 2004

10:00 am

**1. Welcome**

**2. Resolution signatures – update**

The list of current signatories was distributed. Most of the agencies and utilities that have been involved in recent meetings have already signed the resolution.

**3. Partnership and Committee Chairs**

- a. Elect Chair of each Committee  
Government Chair: ICPRB  
Utilities Chair: WSSC
- b. Select rotation for Chairing joint meetings  
This year: Government  
Next year: Utilities

**4. Kick-off Event / Signing Ceremony – discussion**

A planning committee has been working on schedule/location/etc.

Location: Little Seneca Reservoir near Germantown, MD

Date: Friday, September 24, 2004

Tentative schedule:

9:30-10:30 Acorn collection with Growing Native program of native seed collection and riparian buffer planting (see [www.growingnative.org](http://www.growingnative.org))

10:30-11:30 Table displays, art showcase, meet and greet, continued acorn collection

11:30-12:45 Signing ceremony

11:30 – 11:35 Welcome/intro to partnership – ICPRB or Montgomery County

11:35 – 12:00 Remarks by representatives of utilities and government.

Speakers: one utility representative from each state with current utility membership (MD: WSSC, VA: Fairfax Water, DC: Aqueduct) and government representatives to be determined, but including EPA and at least one state government.

12:00 – 12:15 Formal signing by dignitaries

12:15 – 12:30 Art awards

12:30 – 12:45 Possible symbolic tree planting

12:45-1:00 Photo op

A press release is being drafted and will be sent out in early September. A second press release will be sent shortly before the event. In addition, an invitation will

be sent to partnership members and other interested parties in early September. This will include all those who received a hold the date letter (list attached), county executives from counties with utility representatives, and congressional representatives from throughout the basin.

**ACTION NEEDED:** Please let Julie Kiang (301-984-1908 ext 114 or [jkiang@icprb.org](mailto:jkiang@icprb.org)) know if there are others you would like to add to the invitation list. Name, title, and address would be helpful.

**ACTION NEEDED:** States/Govt to discuss who they would like to speak at the ceremony and let Julie Kiang (301-984-1908 ext 114) know.

**ACTION NEEDED:** Anyone interested in setting up a table/display at the kick-off event should contact Miranda Brown (Aqueduct) at 202-764-0019 or [Miranda.h.brown@usace.army.mil](mailto:Miranda.h.brown@usace.army.mil) Help on developing a general display on the DWSP partnership and source water protection would also be appreciated.

## **5. Potomac Source Water Protection Strategy**

### **a. Report from workgroup**

Plato Chen (WSSC) discussed the minutes of the Priorities Subcommittee meeting (sent earlier). The workgroup reviewed source water assessments to develop a recommended list of priorities. These are included in the attached powerpoint presentation, [Priorities\\_and\\_Projects.ppt](#).

### **b. Next steps**

A number of projects were recommended by the Priorities Subcommittee and subcommittees were formed to begin work on these projects. Each subcommittee is tasked with setting objectives, developing milestones, and developing a plan for their project area. For projects requiring funding, a scope of work should be prepared. Please see the attached powerpoint presentation for the list of subcommittees. The next meeting will be focused on progress reports from each subcommittee. Contact information for subcommittee members should be available in the attached list of attendees at the August 25 meeting. If you'd like to join a subcommittee you didn't previously volunteer for, just contact the chair.

The need for funding was noted as a particular concern. Please forward funding opportunities to ICPRB, who will coordinate grant applications. In the future, cost sharing opportunities may arise. It was noted that separate cost sharing agreements were likely to be needed for individual projects.

**ACTION NEEDED:** Subcommittee chairpersons should set up meetings as needed.

## **6. Next meeting: Tuesday, November 9, 10:00 a.m. – noon at ICPRB**

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**Early Warning Monitoring Workshop Notes**

August 25, 2004

1:00 pm

Each of the presentations shared at the workshop are available at:

[www.potomacriver.org/water\\_quality/safewater/August25.2004.mtg.htm](http://www.potomacriver.org/water_quality/safewater/August25.2004.mtg.htm)

Note that you must use this address – there is not a link to this page from our website.

Included are notes from the discussion on water quality data collected by water utilities, which was led by John Grace. A few thoughts for future discussion – is this data adequate to track progress towards addressing the contaminants/issues of concern? What additional data would be useful? Would there be value to sharing data amongst the water utilities?

**ACTION NEEDED:** If you have not already done so, please forward your utility's list of data collected to Julie Kiang. This will be compiled for future use. Please include:

- parameters collected
- frequency of collection
- timing of collection (e.g., if monthly, beginning of month or end of month; if daily, the time of day)
- lag between collection and availability of results

We got behind schedule and ran out of time for discussion of next steps. This will be left to the subcommittee on early warning / emergency response plans.